



# Vacant Building and Partially Vacant Buildings

## VACANT BUILDING AND PARTIALLY VACANT BUILDINGS APPLICATION

All questions must be answered and application must be signed by applicant.

- Named Insured: \_\_\_\_\_
- Mailing Address: \_\_\_\_\_
- Inspection Contact: \_\_\_\_\_ Phone Number: \_\_\_\_\_
- E-mail Address: \_\_\_\_\_ Website address: \_\_\_\_\_
- Coverage Desired:  Monoline Liability  Monoline Property  Package
- Policy Term:  3 months (100% Vacant only)  6 months  9 months  Annual
- Prior Carrier: \_\_\_\_\_ Expiration Date: \_\_\_\_\_  
Is the expiring carrier canceling or non-renewing?  Yes  No  
If Yes, please provide the reason and explanation: \_\_\_\_\_

- Loss information for the past 3 years:  None or provide details below

Year	# of Claims	Incurred Amounts	Description
_____	_____	\$ _____	_____
_____	_____	\$ _____	_____
_____	_____	\$ _____	_____

### SCHEDULE OF LOCATIONS

- Please provide a complete schedule of all locations to be covered:

Loc #	Bldg #	Unit #	Street Address	City	State	Zip Code	Total Sq. Ft.	# of Stories	Year Built	Construction	Protection Class

### GENERAL INFORMATION

- Applicant is:  Owner  Tenant  Other \_\_\_\_\_
- What was the prior occupancy of the building? \_\_\_\_\_
- What is the reason for vacancy? \_\_\_\_\_
- Is the building completely vacant?  Yes  No  
If No, please complete the Partially Vacant Building section.
- What is the intended disposition?  Sell  Find lessee  Occupy  Demolish  Other \_\_\_\_\_
- Is the building (or if condo unit, the entire building in which unit is located) fire, windstorm or otherwise damaged?  Yes  No
- Is the building locked and secured from unauthorized entry?  Yes  No

### RENOVATION INFORMATION Not Applicable

- Total Cost of the Project: \_\_\_\_\_
- Estimated Completion Date: \_\_\_\_\_
- Does any part of the project involve structural renovations?  Yes  No
- Does any interior demolition work need to be done prior to commencement of project?  
(answer does not effect liability eligibility)  Yes  No

21. If applicant is the tenant, will business operations be conducted prior to completion of the projects?  Yes  No
22. Who is performing the renovation work? (Check all that apply)  
 Applicant and/or their volunteers  Independent Contractors hired by the Applicant  A General Contractor
23. Does applicant/contractor have 3 years of experience in conducting renovation projects?  
 (answer does not effect liability eligibility)  Yes  No

**INDEPENDENT CONTRACTORS COVERAGE**  Check if coverage is desired

24. Is the contractor required to carry General Liability insurance?  Yes  No
25. Is the contractor required to name the applicant as an Additional Insured?  Yes  No

**LIABILITY INFORMATION**  Not Applicable

26. Limits Desired:  \$100,000/\$200,000  \$300,000/\$600,000  \$500,000/\$1,000,000  \$1,000,000/\$2,000,000
27. Is the building on a farm?  Yes  No
28. Is the building on a piece of land greater than 5 acres?  
 If Yes, what is the total acreage? \_\_\_\_\_  Yes  No
29. Is there a swimming pool on the premises?  Yes  No

Loc #	Bldg #	Existing Building Value	Building Improvement Value (if applicable)	Condo Covered Property	Total Insured Value	Co-Ins	Automatic Sprinkler (%)	Central Station Burglar Alarm?	Central Station Fire Alarm?

**PROPERTY INFORMATION**  Not Applicable

30. Is the applicant aware of any storage of any chemical or pollutant on the premises?  Yes  No
31. Cause of Loss:  
 Basic - excluding sprinkler leakage  Special - excluding sprinkler leakage  Special - excluding sprinkler leakage and theft (must have Central Station Alarm)

Cause of Loss Eligibility:

- |  |                               |                                |
|--|-------------------------------|--------------------------------|
|  | <b>Special</b>                | <b>Basic Only</b>              |
| a. Heat will be maintained to prevent all plumbing, heating and/or fire protective systems from freezing (or water shut off and pipes drained if heat is not maintained) | <input type="checkbox"/> True | <input type="checkbox"/> False |
| b. Building has a flat roof that has been replaced or recoated within the past 10 years or a shingled roof has been replaced or resingled within the past 20 years       | <input type="checkbox"/> True | <input type="checkbox"/> False |
| c. Plumbing is PVC or copper   | <input type="checkbox"/> True | <input type="checkbox"/> False |

32. Would you like the rental value option?  
 If Yes, please include a copy of the signed lease/contract  
 Rental Value: \$ \_\_\_\_\_ (6 month maximum) Effective Date: \_\_\_\_\_  Yes  No

33. How long has the applicant owned the property? \_\_\_\_\_
34. How long has the property been vacant? \_\_\_\_\_
35. Are there any back taxes owed or tax liens on the property?  Yes  No
36. Has applicant or majority partner filed for bankruptcy in the past 5 years?  Yes  No
37. Has applicant ever previously been convicted of the felony of arson?  Yes  No
38. Have any tenants been evicted from the property in the past 60 days?  Yes  No
39. Is location a mobile home?  Yes  No



**Kentucky Fraud Statement:** Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance containing any materially false information or conceals, for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime.

**Maine Fraud Statement:** It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purpose of defrauding the company. Penalties may include imprisonment, fines or a denial of insurance benefits.

**New Jersey Fraud Statement:** Any person who includes any false or misleading information on an application for an insurance policy is subject to criminal and civil penalties.

**New York Fraud Statement:** Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information, or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime and shall also be subject to a civil penalty not to exceed five thousand dollars and the stated value of the claim for each such violation.

**Ohio Fraud Statement:** Any person who, with intent to defraud or knowing that he is facilitating a fraud against an insurer, submits an application or files a claim containing a false or deceptive statement is guilty of insurance fraud.

**Oklahoma Fraud Statement: WARNING:** Any person who knowingly, and with intent to injure, defraud or deceive any insurer, makes any claim for the proceeds of an insurance policy containing any false, incomplete or misleading information is guilty of a felony.

**Pennsylvania Fraud Statement:** Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information or conceals for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties.

**Tennessee and Virginia Fraud Statement:** It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purpose of defrauding the company. Penalties include imprisonment, fines and denial of insurance benefits.

**Fraud Statement (All Other States):** Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

Applicant's Signature \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_  
(Owner or Officer)

Broker's Signature \_\_\_\_\_

Some states require that we have the Name and Address of your (Insured's) Authorized Agent or Broker.

Name of Authorized Agent or Broker: \_\_\_\_\_

Address: \_\_\_\_\_

Mail complete application through local Agent or Broker to: \_\_\_\_\_